

**Alyson Pond HOA**  
**Board of Directors Meeting Minutes**  
**July 9, 2014**  
**7:00pm at the Alyson Pond Clubhouse**

**Present:** Adam Gartenberg (President), Karsh Fourhman (Treasurer), Matoka Snuggs (Charleston Management), Nathan Scarlett (Secretary), Melissa Faulkner (Social), Nancy Elsam, Erica Penny (Secretary), Zachary Tunstall

**Not Present:** Jenipher Riddle-Wilson (Vice President), Paul Martin (Architecture)

**Homeowners:** One homeowner was present

- I. The meeting was called to order at 7:00pm by Adam Gartenberg and a quorum was designated by the Board.
- II. The minutes from the May Annual meeting were not yet submitted for review at the time of the meeting.
- III. Homeowners Forum
- IV. Committee Reports
  - a. Architectural
    - i. Charleston Management sent a letter to one homeowner regarding removal of trees without prior approval from the Architecture Committee. A landscaping replacement plan was already in place.
    - ii. Architectural Approvals this period include 1 tree removal, 2 fences, and 1 deck. 1 application for landscaping and window replacement is in process.
  - b. Facilities
    - i. Erica plans to ask Beth to do some work near the hastas at the entrance after the dafodils were removed a few months ago.
  - c. Social
    - i. Turnout for the July 4 parade was very good. Everyone seemed to enjoy the food, as Melissa had to go out to get more during the party. The kids enjoyed having two fire trucks guide the parade this year.
- V. Unfinished Business
  - a. Clubhouse renovations. Adam plans to restart planning committee in coming weeks. It was discussed that a good target for getting the work done would be in the Jan to Feb 2015 timeframe.
  - b. Wheeling Drive Extension. The extension is now deeded over to the HOA. The board discussed the need to do tree trimming and minor landscaping along the side of the extension.
- VI. New Business
  - a. Erica suggested installing a lending library kiosk in the neighborhood for kids and adults to exchange books. The board discussed possible locations for the kiosk around the playground. Concerns about vandalism were raised and discussed. It was agreed to look into it further after Erica gets some pricing information.

- b. The board discussed how to handle posting of pictures on the new open group Alyson Pond Facebook page. It was agreed we would not post pictures of people without their consent. Several people have also requested a closed group Facebook page that would have moderators to validate new members' residency. Melissa will look into setting up a closed group page for the neighborhood, similar to how Durant Trail's is setup. It was suggested to include a information sheet about the facebook pages in the handouts when the newsletter goes out with the directory questionnaires.
- c. The board discussed the complaint letter received regarding conflicts between residents about kids playing in the street with parent's knowledge and interfering with traffic. The consensus was that this is not a matter for the HOA to remedy.
- d. The following roles were agreed for the coming year.
  - i. President – Adam
  - ii. Vice President – Jenipher
  - iii. Facilities (except for entrance landscaping) – Nathan
  - iv. Newsletter and entrance landscaping – Erica
  - v. Secretary (meeting minutes) – Nancy
  - vi. Social Chair – Melissa
  - vii. Architecture Chair – Paul
  - viii. Treasurer – Karsh
  - ix. Member at large - Zachary

## VII. Financial Report

- a. The finances are in order. Account balances for Checking, Reserve, and A/R were provided and reviewed.

## VIII. Management Report

- a. New Owner List
  - i. 2633 Iman – Geoffrey & Justine Ellis
  - ii. 8525 Wheeling – Timothy & Jaimie Green
  - iii. 8501 Yucca – Lindsay Wells & Elizabeth Guy
  - iv. 2605 Trickle – Nicholas & Elizabeth Frohman
- b. Delinquencies
  - i. At June 30 there were 3 homeowners owing under \$100.

IX. Confirm day and time for next meeting: September 17, 2014

X. Meeting was adjourned at 8:03pm.