

Alyson Pond HOA
Board of Directors Meeting Minutes
July 19, 2017
7:00pm at the Alyson Pond Clubhouse

Present: Adam Gartenberg (President), Jenipher Riddle-Wilson (Vice President), Erica Penny (Treasurer), Matoka Snuggs (Charleston Management), Celeste Reinholtz (Social), Nathan Scarlett (Secretary), Chris Lawrence (Architectural)

Not Present: Rory McDermott (At-Large),

Homeowners: No additional homeowners present

- I. The meeting was called to order at 7:00pm by Adam Gartenberg and a quorum was designated by the Board.
- II. Homeowner Forum
 - No additional homeowners were present.
- III. Approval of Prior Meeting Minutes
 - The minutes of the March 2017 Annual Meeting were approved as submitted.
- IV. Committee Reports
 - Architectural
 - No updates
 - Facilities
 - Beth (landscaper) has a proposal for new layout for entrance landscaping to adapt to new stop light poles.
 - Wayland Garris has volunteered to take care of the doggie bag stations and keep them filled. Thanks Wayland!
 - Electrical work to ground the ladders and hand rails at the pool has been completed to ensure safety and compliance with possible upcoming regulations.
 - Discussed need to act on bids for landscaping work to correct erosion on hill between the pool and playground. Considering the pending work for the tennis courts and basketball court, the board agreed to hold off for now on the erosion work.
 - Several pool chairs have missing or broken straps. We already have replacement straps in hand. Adam will post a request for volunteers to Facebook. Update on Aug 12 2017: Thanks Chris Batista for replacing the straps on the chairs!
 - The board requests that Matoka have someone clean the gutters around the clubhouse as they are full and have small seedlings growing.
 - Adam reported that the security cameras are not very clear at night. Nathan is requested to check with company that installed system for advice.
 - Discussed comments made about diseased bushes/trees that were removed between the upper parking lot and Coxindale Rd. The board agrees this was an improvement and adds visibility to parking lot at night. We may consider planting additional shrubs along pool fence in future for privacy on pool deck.
 - Social
 - Pool party was a success. July 4th parade was also great! Looking to plan an end of season pool party.
 - Discussed planning ahead to set dates a year out for the community calendar. The following dates were agreed to:
 - Aug 27 - end of season pool party
 - Oct 28 - Halloween party (need volunteer to coordinate)
 - Dec 10 - Potluck and Santa/Holiday Party
 - Feb 10 - Mardi Gras
 - March 25 - Easter Egg Hunt
 - June 2 - Pool Party
 - July 4 - Parade with Fire Truck

V. Financial Report

- Finances are in order. Account balances are as follows as of June 2017
 - i. Checking - \$36,926
 - ii. Reserve - \$104,858
 - iii. A/R - \$7,655
- As of June 30 \$6,850 still outstanding with the Special Assessment. Outstanding as of meeting date was \$3,450.

VI. Unfinished Business

- Tennis and Basketball Court Reconstruction
 - i. Following report from Tera Tech soil engineering firm, referrals have been received for pipe inspection and 2 companies for drainage work that is needed to proceed with project. Matoka is following up to solicit bids.

VII. New Business

- Front Entrance Landscaping
 - i. Beth has provided a plan for updating the landscaping at the front entrance to take into account the traffic light poles. The entrance sign lettering will need to be shifted and with it the landscaping will need adjustment. Beth's quote for her proposal is \$1,020. This does not include any refurbishing or painting of the entrance wall or sprinkler system changes. The board agreed this work will be needed in the future but will hold off for now.
- Pool Maintenance
 - i. Comments have been received about loose caulking and mildew around the edge of the pool. This will need to be re-caulked at the end of the season.

VIII. Adjourn

The meeting was adjourned around 8:00pm.