

Alyson Pond HOA  
Board of Directors Meeting Minutes  
November 14, 2018  
7:00pm at the Alyson Pond Clubhouse

**Present:** Adam Gartenberg (President), Jenipher Riddle-Wilson (Vice President), Matoka Snuggs (Charleston Management), Christopher Lawrence (At-Large), Nathan Scarlett (Secretary/Facilities), Elliot Case (Treasurer)

**Not Present:** Erica Penny (Secretary/Facilities), Celeste Reinholtz (Social)

**Homeowners:** No additional homeowners present

- I. The meeting was called to order at 7:00pm by Adam Gartenberg and a quorum was designated by the Board.
- II. Approval of Prior Minutes
  - The minutes of the September 2018 Meeting were approved as submitted.
- III. Homeowner's Forum
  - No additional homeowners were present.
- IV. Committee Reports
  - Architectural
    - Four architectural change requests this period (Tree/brush removal, building of shed, landscaping, and tree removal).
    - Two violations were noted (lawn concerns and storage shed)
  - Facilities
    - Roof and gutters have now been replaced on clubhouse and pumphouse buildings.
    - Beth is working on repairing damaged landscaping at the Litchford road entrance from vehicles going off the road.
    - Lights at the Litchford road entrance are not coming on at night. Matoka will send someone to fix.
    - Pergola has been painted.
  - Social
    - Celeste needs a date for the holiday party. Halloween party was fun!
- V. Unfinished Business
  - Tennis Court Lights
    - Tennis court lights shut off after 5 or 10 minutes. Problem was determined to be with the ballasts.
    - Best quote (of two quotes) for replacing ballasts and bulbs was \$5,700.
    - Best quote (of two quotes) for replacing lights with LED was \$13,000.
    - Motion was made and approved to replace bulbs and ballasts for \$5,700
- VI. New Business
  - Holiday Decorations
    - Nathan will pull out the boxes of decorations and put up exterior wreaths at entrance and clubhouse.
    - Boxes will be left in the clubhouse for Jenipher to put up interior decorations.
- VII. Financial Report
  - Elliot reviewed the following account balances.
  - Balances below are for Oct 2018
    - Checking                    \$18,972
    - Reserve                    \$32,661
    - A/R                        \$2,686
  - As of Oct 31, two owners still owe a partial portion of 2<sup>nd</sup> half of 2018 dues and two additional owners have liens.

VIII. Adjourn

The meeting was adjourned around 8:00pm.  
The next meeting will be January 16, 2019.